

**Finn Grand Fest 2010
Tori/Marketplace Registration Form**



**Sault Ste. Marie, Ontario
July 28 to August 1, 2010**

VENDOR TERMS OF AGREEMENT

The undersigned hereby applies for display space at the Tori/Marketplace of the Finn Grand Fest 2010 (hereafter called the Lessors), at the Essar Centre subject to the conditions, regulations and requirements specified herein and the General Rules and Regulations, the term of which shall become part of this contract upon acceptance by the lessee. The Lessee specifically agrees to accept and abide by all such Rules and Regulations. The Finn Grand Fest 2010 Board of Directors will confirm allocation of display space in September 2009.

The Lessor reserves the right to cancel this contract without penalty or further recourse, in any event, by written notice to the applicant on or before May 1, 2010, if the Lessor considers it inadvisable or impossible to stage the exhibit or provide rental space for any reason.

Make all cheques payable to "Finn Grand Fest 2010" and mail with completed contracts and application form to:

Finn Grand Fest 2010
721 North Street
Box 2010
Sault Ste. Marie, ON P6B 5T7
Phone: 705-575-3466(FINN)
Email: tori@finngrandfest2010.com

IN WITNESS WHEREOF, THE APPLICANT HAS CAUSED THIS APPLICATION TO BE EXECUTED ONLY BY AN AUTHORIZED REPRESENTATIVE OF THE ORGANIZATION

APPLICATION DEADLINE: March 31, 2010

Full payment must accompany your application. Space will be allocated on a first-come, first-served basis.

PLEASE PRINT

COMPANY NAME:

REPRESENTATIVE: TITLE:

SIGNATURE: DATE:

**** NOTE:** Vendor set up Morning Wednesday July 28th 7:00a.m. to 12:00p.m., Tori/Marketplace Hours Thursday July 29th 9:00 a.m. to 4:00 p.m., Friday July 30th 9:00 a.m. to 4:00 p.m., Saturday July 31st 9:00 a.m. to 4:00 p.m. and Sunday August 1st 12:00 p.m. to 4:00 p.m. Tear Down 4:00 p.m. to 6:00 p.m.

APPLICATION FOR TORI/MARKETPLACE SPACE

PLEASE PRINT

NAME OF COMPANY:

CONTACT PERSON:

MAILING ADDRESS:

CITY: PROVINCE: POSTAL CODE:

PHONE: FAX:

E-MAIL:

a) Vendor Booths include 8' x12' booth size, one draped 8' table per booth, one chair per booth, drapery. Number of booths may be restricted as space allows. This will be determined at the discretion of the Tori/Marketplace Committee. No part of any booth may obstruct the aisle.

b) List the primary type of products to be displayed and available for sale.

c) Please provide the names of representatives who will be attending the Tori/Marketplace.

d) Cancellation policy: If an applicant cancels their application prior to February 15, 2010, a full refund less a \$50.00 administration fee will be issued. There will be no refunds issued after February 15, 2010.

e) Promotional Opportunities:

i) **Promotional materials for registrants bags**

Inclusion of promotional materials in the festival registration bags will be accepted from Tori/Marketplace vendors. Suggested materials include small promo items such as pens, etc. Any brochures or flyers are not to exceed 4 pages and must be 8-1/2" x 11" in dimension or smaller. The Registration Committee will be in contact prior to the festival with instructions.

YES, I would like to participate

NO, I do not wish to participate

ii) **Draw Donations**

We will donate the following prize(s) for draws to be held during Finn Grand Fest 2010:

Continued on next page.

f) Booth Option Choices:

1st booth x \$300.00 \$ (A)

Additional booth(s) x \$300.00 \$ (B)

(Total maximum of 3 booths per vendor; products represented in any booth must be consistent with the lessee's business activity.)

Electrical hook-up required (bring your own extension cords & power bars) YES / NO

Electrical cost = \$40.00 per booth \$ (C)

Booth fees are due with the application form. Spaces will only be reserved upon receipt of full payment.

SUB TOTAL (A+B+C) \$

5% GST \$

8% PST \$

TOTAL AMOUNT ENCLOSED \$

NOTE: Please do not communicate directly with the Essar Centre regarding booth space for Finn Grand Fest 2010. They have no relevant information for exhibitors regarding the Tori/Marketplace. Contact the Finn Grand Fest Office, Phone: (705) 575- 3466, Fax: (705) 575-1468, E-mail: tori@finngrandfest2010.com Times and dates specified in this agreement are subject to change without notice.

RULES AND REGULATIONS FOR TORI/MARKETPLACE BOOTH RENTAL

- i. **Official Function Title:** Finn Grand Fest 2010
- ii. **Festival Dates:** July 28 to August 1, 2010.
- iii. **Tori/Marketplace Location:** Essar Centre, 269 Queen St. E., Sault Ste. Marie, ON P6A 1Y9
- iv. **Tori/Marketplace Times:**
 - Wednesday July 28th 2:00pm – 4:00pm
 - Thursday July 29th- 10:00 a.m. to 4:00 p.m.
 - Friday July 30th- 10:00 a.m. to 4:00 p.m.
 - Saturday July 31st- 9:00 a.m. to 3:00 p.m.
 - Sunday August 1st- 12:00 p.m. to 4:00 p.m.
- v. **Set Up and Tear Down Times:**

The Tori/Marketplace area will be available for exhibitors to setup on Wednesday July 28th, beginning at 7:00 a.m. The area is to be set up and cleared by 12:00 p.m. Booths must be taken down and removed on Sunday August 1st by 6:00 p.m. Dismantling of displays will begin at 4:00 p.m. Booths are not to be dismantled prior to the confirmed time for tear down.
- vi. **Shipments of Material Prior to the Festival:**

All shipments must be shipped prepaid and scheduled to arrive on Monday July 26th or Tuesday July 27th, 2010. Material must be clearly marked with the vendor's name and the name of the festival ('Finn Grand Fest 2010'). Location for shipping will be the Essar Centre:
269 Queen Street East
Sault Ste. Marie, Ontario
P6A 1Y9

Prior authorization must be obtained by the Tori/Marketplace Co-ordinator before shipping your products. Your goods will not be received without this authorization.
- vii. **Subletting of Display Booths:**

No vendor shall assign, sublet or apportion the whole or any part of the space allotted to him/her. This includes the reassignment of tables and chairs.
- viii. **Fire Precaution:**

All fire hose cabinets, alarm boxes, extinguishers, and exits must be left accessible and in full view at all times. No part of any booth may obstruct aisles.
- ix. **Electrical Power:**

Vendors who request power on their "Application of Booth Rental" form will be furnished with electrical outlets of 60 cycle, 120 volts single phase current for their booths if requested and may use a maximum of 1,500 watts per booth. Electrical service will be delivered to the general vicinity of your booth so be sure to bring your own cords and power bars. If additional or special installations are required, notice must be given in advance and an additional fee will be charged. All electrical work and wiring will be approved and installed in accordance with regulations established by a certified electrician.
- x. **Liability**

The Essar Centre and/or the Finn Grand Fest 2010 and/or their personnel will not be responsible for loss and/or damage or injury to vendors and booths, merchandise or personnel or other properties while such are on the Essar Centre property. The vendor shall accept full responsibility for any and all damage caused by the vendor or his representatives and agrees to indemnify and save harmless the Essar Centre and/or Finn Grand Fest 2010 and/or their personnel from and against any and all claims for loss, damage or injury, no matter how caused.
- xi. **Protection of Vendor's Property**

The Tori/marketplace Committee of Finn Grand Fest 2010 and/or the Essar Centre will not be responsible for the safety of booths and/or merchandise or personnel against robbery, damage by fire, accident or any other causes. In all cases, the vendors should provide their own insurance. Security will be available at the Tori/marketplace from 4:00 p.m. Wednesday July 28th to 2:00 a.m. Thursday July 29th, and from 4:00 p.m. Thursday July 29th to 2:00 a.m. Friday July 30th, and from 4:00 p.m. Friday July 30th to 2:00 a.m. Saturday July 31st, and from 4:00 p.m. Saturday July 31st to 2:00 a.m. Sunday August 1st. The presence of security does not constitute acceptance of any responsibility by the Finn Grand Fest 2010 and/or Essar Centre staff for security of the vendor's possession, but is a service rendered only to assist the vendors during the festival.
- xii. **Protection of Display Fixtures**

Vendors will be held responsible for any and all damage done or caused to be done to the building and/or display fixtures by them, their agents or their employees. No nails, tacks or screws or other fasteners shall be driven into the walls, woodwork or floor of the building or the drapery. No gasoline, kerosene, acetylene, candles or other inflammable or explosive substances will be permitted in the building.
- xiii. **Disputes**

The Tori/marketplace Committee will resolve any disputes or misunderstandings that may occur in the Tori/Marketplace area.